



East Tisted Parish Council

Minutes for the Annual General Meeting of East Tisted Parish Council, Held on Tuesday 20th May 2025 at 6.30pm

Present: Phil Cutts (Councillor)
Helen Evison (Councillor)
Carl McBean (Councillor)
Sandra Nichols (Councillor & Chair)
Colin Rule (Councillor, Vice-Chair & Neighbourhood News)
Pippa Cockhead (Clerk & RFO)
Charles Louisson (District Councillor)
Russell Oppenheimer (County Councillor)
Fiona Hyde (Village Hall Treasurer)
4 Villagers

Apologies: Mick Crumplin (Village Hall)
Jessica Hornsby (Hampshire Constabulary)
Carol Rule
Mark Bisley

The meeting opened at 6.30pm

1. Nomination and Election of Chair and Vice-Chair for 2025-26.

The Vice Chair took the Chair for the election of the New Chair, asking for nominations. Cllr Evison proposed Cllr Nichols which was seconded by Cllr Cutts. There being no further nominations and all being in favour, Cllr Nichols was elected as Chair for 2025-26. Cllr Nichols took the Chair and asked for nominations for Vice-Chair 2025-26. Cllr Nichols proposed Cllr Rule and Cllr McBean seconded. There being no further nominations and all being in favour, Cllr Rule was elected Vice-Chair for 2025-26.

2. Welcome, arrangements for the meeting and apologies

The Chair welcomed all and outlined arrangements for the meeting. Apologies were received from Mick Crumplin, Jessica Hornsby, Carol Rule and Mark Bisley.

3. Declaration of Interests

Cllrs Cutts and Rule declared an interest in item 8 on the agenda.

4. Public Forum

a. Members of the public were given an opportunity to make comments. Fiona Hyde asked the council for support for a roadside Village Hall direction sign. The overall cost would be in the region of £1000. Cllr Louisson would be happy to support a grant application from the Village Hall Trustees directly. The council supported the scheme. It was asked if AA/RAC signs could be an alternative. The Village Hall Committee will investigate this. It was pointed out that the Village Shop/Post Office signs are now redundant and may be encouraging people to make unnecessary journeys only to find there is nothing there. The Chairman will take this up with Highways. **Action:**
SN

No further contributions were made by the public.

b. Cllr Russell Oppenheimer (County Council) report will be added to the minutes. Highlights included the VE Day celebrations, approval of a new recycling centre near Eastleigh, the successful High Court action for planning breached with SDNP and the continuation of the devolution process, with Mayoral elections expected in May 2026 and Local Government Reform



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following on. Highways will receive additional funding to approximately £18.25m. It is planned to allow access to the Highways Portal to Parish Councils.

Q. Clarification of moving from a 2 Tier arrangement (County and District) to a new 2 Tier arrangement (Mayoral and Unitary)

A. Yes, but the areas covered would be much greater (population of around 500k). This would reduce staffing numbers and free up a number of council properties, although there would be initial costs involved in the changes. Cllr Nichols thanked Cllr Oppenheimer for his support over the last year.

As the Hampshire Constabulary are unable to attend, the clerk will ask for a report for the next meeting. **Action: Clerk**

The **District Council** report was held over to the Annual Village Meeting following the close of this meeting.

Cllr Colin Rule (Neighbourhood News Co-ordinator) had nothing new to report.

The Chair thanked all and closed the meeting for public participation.

5. Minutes of the previous meeting and matters arising

The Minutes of the meeting held on 13th March 2025 were accepted as an accurate record and signed by the Chair. Action points and matters arising:

- Cllr Nichols has written to Sioux Mingaye to recognise and thank her for her work in the village. Cllr Nichols has also written to Brian Davey thanking him for his work on the Village Hall Committee and everything else he has done for the village.
- **VE Day:** The village hall was open to provide refreshments during the day of the convoy. Thanks to the committee for organising this and to everyone who provided cakes.
- **Solar panels:** Details have been received of SSEN grants, which are from £1000 up to £15k, but have not yet had details of the generators referred to at the recent meeting.
- **Village speed cameras:** Cllr Nichols has heard back from Beech who explained that their AutoSpeedwatch configuration consists of three cameras and an Evolis Speed indicator device in both directions through the village. They have had significant success in bringing down the average speed through the village so much so that they now qualify for a 20 mph limit. However HCC wants £30,000 to implement. They continue to have difficulty with the 2% of drivers (who they now can identify) that persist in speeding and are working hard to get the police to act on that. They have identified the common commercial culprits and have written to them – persistent commercial offenders are notified to the police. There is extra work involved in terms of assessing the data, writing to offenders and liaising with the police. Cllr Louisson confirmed that funding is available from the District Council for this equipment and the necessary licence. These type of cameras are not easy to move about the village, mainly due to being needed to be high up to avoid vandalism. It was suggested that this matter be put on the agenda for the next meeting for a more detailed discussion at that time. **Action: Clerk**
In addition to this the question was raised if there was any useful information available for the average cameras along the A32. **Action: SN**
It would also be useful to have data before and after the highway changes. **Action: CM**
- **Unity Trust Bank:** Cllr Rule can now access the Council's bank accounts.
- **Clerk laptop:** The clerk provided spec requirements and Cllr MacBean has offered a laptop through his work connections, free to the council. Arrangements for collection will be organised between CM and Clerk. **Action: CM/Clerk**

6. Annual Business

a. Members reviewed the following documents and where appropriate these were adopted:



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- The Model Standing Orders – The template has been updated by Government to reflect changes in 'Code of Conduct' (Section 14) and 'Financial Controls and Procurement' (Section 18) as well as making the document gender neutral. Approval - proposed Cllr Rule, seconded Cllr McBean, all agreed.
 - The Financial Regulations – No changes other than review date. Approved - proposed Cllr Nichols, seconded Cllr Cutts, all agreed.
 - The Financial Risk Assessment: Selling mistakes only. Approved – proposed Cllr Cutts, seconded Cllr Evison, all agreed.
 - The Inventory of Assets: Updated with Land Valuation figure and new bench at the pond. Approved – proposed Cllr McBean, seconded Cllr Rule, all agreed.
 - Health and Safety Policy: Adapted to East Tisted PC. Approved – proposed Cllr Nichols, seconded Cllr Evison, all agreed.
- b. The Annual subscription of HALC/NALC (£177.00) was approved.
- c. Village Hall Management Committee: Cllr Nichols volunteered to continue in this role. Cllr Rule proposed and Cllr Cutts seconded the nomination, with agreement from all.
- d. Meetings for 2025/26: Members agreed the time and place of ordinary meetings of the Council up to and including the next Annual General Meeting. Tuesday 16th September 2025 at 6.30pm; Thursday 11th December 2025 at 6.30pm; Thursday 19th March 2026 at 6.30pm and Tuesday 19th May 2026 at 6.30pm, followed by the Annual Village Meeting at 7.30pm.

7. Insurance Renewal

Quote responses were received from:-

Clear Council (£731.61 for 1yr or £720.32 for 3 yrs)

CAS – unable to provide a competitive quote.

Zurich (current provider) - £365.12 for 1yr, Zurich no longer provide 3yr policies.

Members agreed to remain with Zurich for 2025/26. The clerk to contact Zurich. **Action: Clerk**

8. Correspondence received

The Council has received the annual grant request from St James Church. Cllrs Cutts and Rule declared an interest in the matter and did not take part. The remaining councillors agreed to the request and agreed a donation of £375. Proposed Cllr Nichols, seconded Cllr Evison. **Action: Clerk**

9. Planning

SDNP/25/01114/HOUS – Single-storey side extension – 3 Bridle Close East Tisted.

ETPC has supported the application.

Farnborough Airport: Cllr Rule reported that the CAA (Civil Aviation Authority) have not discharged their duty regarding the judicial review and suggested that the situation be monitored and await a formal consultation before responding. ETPC have previously objected to the application. All agreed to wait before further action was taken by the council.

Future Planning Policies: Cllr Nichols had responded to the consultation putting forward the council's concerns about infrastructure, such as GP surgeries with large increases in proposed housing.

10. Facilities

Recreation ground: Rotherfield Estate has accepted the council's points on the revised agreement and will be sending through a final draft in due course. Cllr Nichols also thanked Evie Light for her continued work as custodian of the Recreation Ground padlock. **Action: SN**

Village hall: The council met with the estate regarding HCC's legal department view that the council have been 'squatting' on part of the land concerned. Neither party considers this to be the case and are happy with the boundaries as set out. Cllr Nichols placed a complaint with HCC and it appears that they will waive the fee for the work so far. HCC's legal department



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haven't done the certified copy of the transfer deed as requested, but Cllr Nichols' suggested that we get them to do that, which the council will pay for and then will get all of the paperwork back and the council will discuss the matter further then. **Action: SN**

Village green/pond: The contractors have now finished their work and the only work remaining is the outlet pipe to be cleaned through. The estate has kindly said that they will undertake this. It was found that whilst the pond has a clay liner it was not as expected. Also, there is a large willow root coming through it. It was decided to leave this in place as to remove it, would definitely have meant a new liner. As it is, the decision was made to monitor things over the next year to see if the current lining is sufficient. The record-breaking dry spell this spring has really not helped matters. The wild flower strip has sadly not germinated as a result so it may be necessary to re-seed in the autumn – this will be monitored too. Likewise the sowing of grass seed for the tree stump areas will need to wait for better conditions. We will need to decide which areas of brambles and nettles should be removed. There is a bit of room left in the budget to pay Gary Bishop to do that and he is happy to undertake it, subject to agreement of exactly what needs to be done. It was agreed to consider whether a small celebration may be appropriate once all the work is completed. Cllr Nichols has finalised all arrangements with Chris Fuller (Recreation Ground) and Gary Bishop (pond).

11. Responsible Financial Officer

- a. The Letter of Engagement to confirm the appointment of 'Do the Numbers' was agreed and signed by the Chair. **Action: RFO**
- b. Councillors received and approved for signature by the Chairman the Statement of Financial Transactions and the Bank Reconciliation since the last meeting, including year end.
- c. Councillors received and approved the latest Budget Monitoring and Forecast report, including year end.
- d. Councillors agreed the following subscriptions and payments:
 - Received the First Instalment of Precept 2025-26; £3053.56
 - Received Grant Cllr Louisson (Pond); £750.00
 - Received VAT refund; £634.64
 - Received Donation Rotherfield Estate (Pond); £800.00
 - HALC/NALC Affiliation fees; £177.00
 - Chris Fuller April-October; £1000.00
 - Clerk Salary April 25; £150.00
 - Morton Pattison Second Invoice; £2292.36 – grant application submitted

12. Date of next meetings

Tuesday 3rd June 2025 at 6.00pm, at East Tisted Village Hall - Extraordinary Meeting to approve AGAR paperwork only. Tuesday 16th September 2025 at 6.30pm at East Tisted Village Hall - Ordinary Meeting.

Meeting Closed at 7.41pm

Pippa Cockhead
Clerk & Responsible Financial Officer
May 2025

Agreed as a true and correct record.

Signature..... Chairman Date.....